

# What's New

## Sage UBS version 9.9.4.7

Release Date:  
29<sup>th</sup> August 2019

### V9.9.4.7 Updates

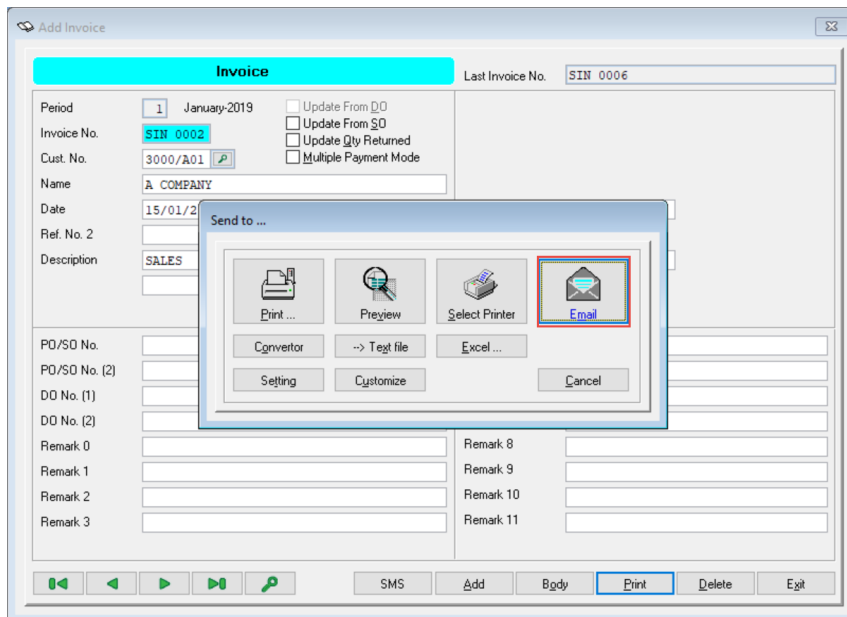
The following enhancements are being released:

- **Email Function For Sales Invoice**
- **Email Function For Debtor Statement**
- **Malaysia SST Update – Handling for Automobile Industry**
- **Malaysia SST Update – To Report Unpaid Service Tax Transaction after 12 months**
- **Generate SST-02 (Sales and Service Tax) With Last Year Transaction**
- **Option to Enable / Disable System backup**
- **Malaysia SST Update – To Report Total Value of Exempted Taxable Services**

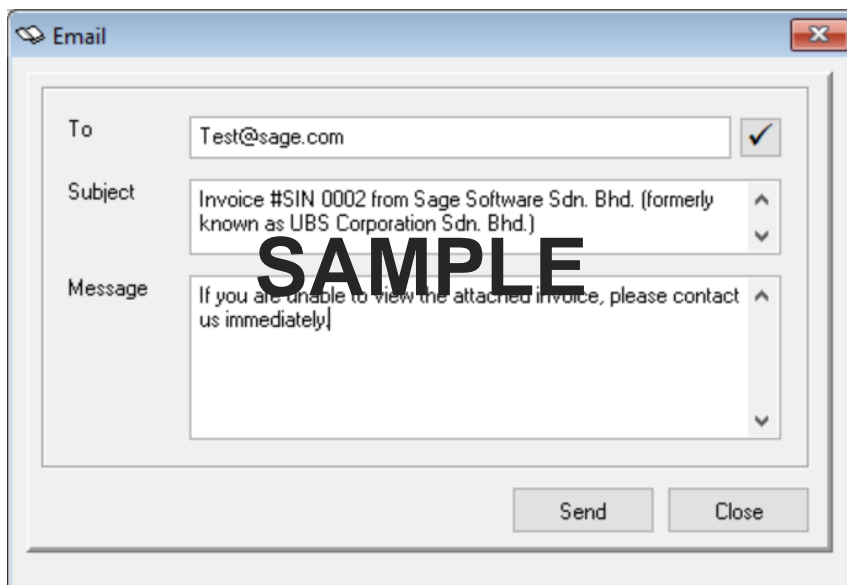
## Email Function For Sales Invoice

In Inventory & Billing module, email feature is now made available for Sales Invoice **ONLY**. With this enhancement, you can now email the invoice to your customer in two different menus, **Transaction** or **Print Bill**.

### Email from Transaction menu



In the email subject window, you can update the amended email address to customer maintenance by clicking ☒ button



## Email from Print Bills

You can email multiple invoices to different customers (by batch) in Print Bills window

**Customer Listing**

Debtor No.	Selected
3000/A01	2
3000/B01	2
3000/C01	1

Invalid Email address

**Record Listing**

Doc. No.	Date	Customer	Amount (RM)	Status
SIN 0002	15/01/2019	A COMPANY	2100.00	To Email
SIN 0003	20/01/2019	A COMPANY	1050.00	To Email
SIN 0004	22/01/2019	B COMPANY	2310.00	To Email
SIN 0005	02/01/2019	B COMPANY	4620.00	To Email
SIN 0006	05/01/2019	C COMPANY	34.65	To Email

To: All selected Customer

Subject: Multiple Invoices from Sage Software Sdn. Bhd. (formerly known as UBS Corporation Sdn. Bhd.)

Message: If you are unable to view the attached invoice, please contact us immediately.

**SAMPLE**

Send Close

If the customer's email address is invalid, customer line will be shown in red.

**Customer Listing**

Debtor No.	Selected
3000/A01	2
3000/B01	2
3000/C01	1

Invalid Email address

You can change to valid email address by clicking on customer line without closing email window. And update the amended email address to customer maintenance by clicking on ☒ button. (optional)

**Customer Listing**

Debtor No.	Selected
3000/A01	2
3000/B01	2
3000/C01	1

Invalid Email address

To: CompanyB@hotmail.com

Subject: Multiple Invoices from Sage Software Sdn. Bhd. (formerly known as UBS Corporation Sdn. Bhd.)

Message: If you are unable to view the attached invoice, please contact us immediately.

By default, all invoices which are not emailed will be ticked automatically. You can reselect the invoice to be emailed by ticked/unticked the checkbox.

Record Listing					Email Status	To Email
<input type="checkbox"/>	Doc. No.	Date	Customer	Amount (RM)	Status	
<input checked="" type="checkbox"/>	SIN 0002	15/01/2019	A COMPANY	2100.00	To Email	
<input checked="" type="checkbox"/>	SIN 0003	20/01/2019	A COMPANY	1050.00	To Email	
<input type="checkbox"/>	SIN 0004	22/01/2019	B COMPANY	2310.00	To Email	
<input checked="" type="checkbox"/>	SIN 0005	02/01/2019	B COMPANY	4620.00	To Email	
<input checked="" type="checkbox"/>	SIN 0006	05/01/2019	C COMPANY	34.65	To Email	

Before email to your customer, you can change the status to [Selected] to confirm the list of invoices to be emailed.

Record Listing					Email Status	Selected
<input type="checkbox"/>	Doc. No.	Date	Customer	Amount (RM)	Status	
<input checked="" type="checkbox"/>	SIN 0002	15/01/2019	A COMPANY	2100.00	To Email	
<input checked="" type="checkbox"/>	SIN 0003	20/01/2019	A COMPANY	1050.00	To Email	
<input checked="" type="checkbox"/>	SIN 0005	02/01/2019	B COMPANY	4620.00	To Email	
<input checked="" type="checkbox"/>	SIN 0006	05/01/2019	C COMPANY	34.65	To Email	

You can view the number of selected invoices in customer listing

Customer Listing	
<input type="checkbox"/>	All
Debtor No.	Selected
3000/A01	2
3000/B01	1
3000/C01	1

If you would like to resend the invoice to your customer, you change the status to [Emailed] and select the invoice(s) accordingly.

Record Listing					Email Status	Emailed
<input type="checkbox"/>	Doc. No.	Date	Customer	Amount (RM)	Status	
<input checked="" type="checkbox"/>	SIN 0001	13/01/2019	A COMPANY	210.00	Emailed	

## Sample email


[Report Phishing](#)

If you are unable to view the attached invoice, please contact us immediately.

<p>Sage Software Sdn. Bhd. (formerly known as UBS Corporation Sdn. Bhd.)</p> <p>Suite 1B-6, Level 6, Block 1B, Plaza Sentral, Jalan Stesen Sentral 5, Kuala Lumpur Sentral, 50470 Kuala Lumpur. (Company Reg No: 441389-K) (Sales Tax Reg No: SalesTax_11000)</p>		<p><b>INVOICE</b></p> <p>NO. SIN 0001 DATE 13/01/2019 TERM CURRENCY MYR @ 1.0000 AGENT PAGE 1 PRINTED ON 13/08/2019 PRINTED BY ADMIN</p>	
<p>A COMPANY</p>  <p>ATTN. TEL. FAX A/C NO. 3000/A01</p>	<p>SAMPLE</p>		

ITEM NO.	DESCRIPTION	QUANTITY	UOM	U.PRICE	DISC AMT	TOTAL EXCL. SST	TAX RATE	SST	TOTAL INCL. SST	TAX CODE
1	Item-1	1		200.00		200.00	5%	10.00	210.00	ST05

RINGGIT MALAYSIA : TWO HUNDRED TEN ONLY

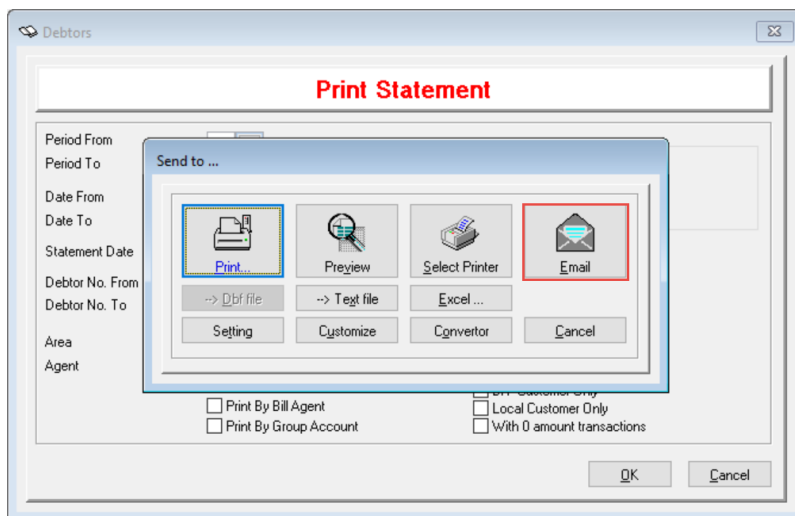
	MYR
SUB TOTAL	200.00
TOTAL DISCOUNT	0.00
TOTAL EXCL. SST	200.00
ADD SST	10.00
<b>TOTAL PAYABLE INCL. SST</b>	<b>210.00</b>

**Important Notes:**

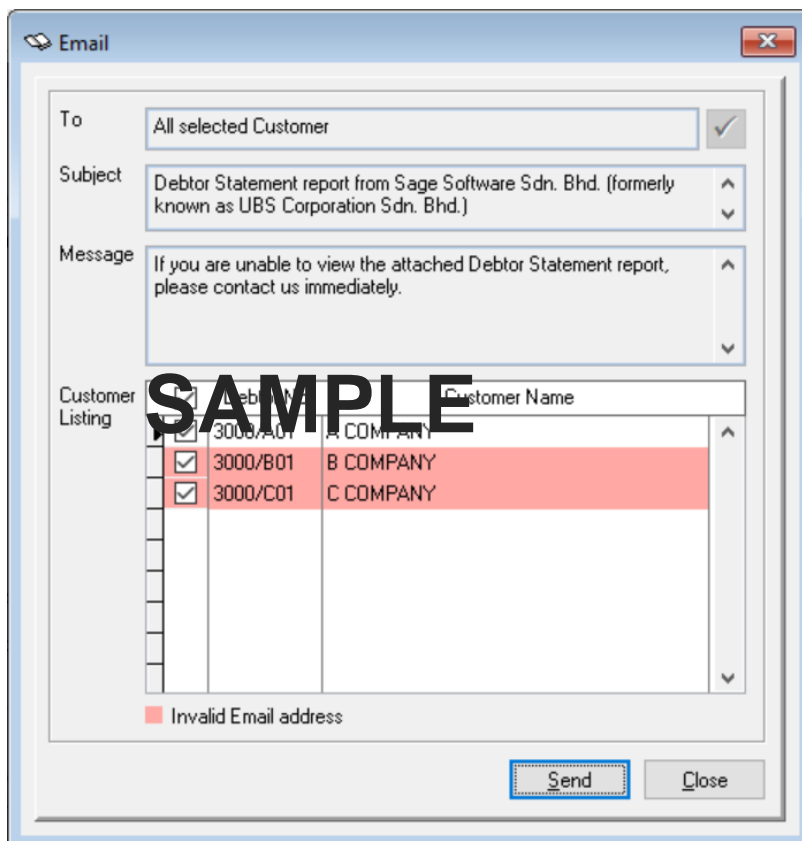
1. Email is currently compatible on **Window 8** and **Window 10**.
2. Email feature requirement:
  - **Microsoft Outlook.** You need to have Microsoft Outlook and account in your workstation.
  - **Other email services** will in enhance in the future.
3. Possible error message will be prompted if the workstation does not have the Microsoft Outlook account setup.

## Email Function For Debtor Statement

In Accounting module, email feature is now made available for Debtor Statement **ONLY**. With this enhancement, you can now email the invoice to your customer in two different menus, **Print Debtor Statement** or **Open Item Menu Debtors → Print Statement**.



You can email multiple statements to different customers in Print Statements window



The 'Email' dialog box contains the following fields:

- To:** CompanyB@gmail.com (checked)
- Subject:** Debtor Statement report from Sage Software Sdn. Bhd. (formerly known as UBS Corporation Sdn. Bhd.)
- Message:** If you are unable to view the attached Debtor Statement report, please contact us immediately.
- Customer Listing:** A table with columns 'Debtor No.' and 'Customer Name'.

	Debtor No.	Customer Name
<input checked="" type="checkbox"/>	3000/A01	A COMPANY
<input checked="" type="checkbox"/>	3000/B01	B COMPANY
<input type="checkbox"/>	3000/C01	C COMPANY

Invalid Email address

Buttons: Send, Close

If the customer's email address is invalid, customer line will be shown in red.

The 'Customer Listing' table is shown with the following data:

	Debtor No.	Customer Name
<input checked="" type="checkbox"/>	3000/A01	A COMPANY
<input checked="" type="checkbox"/>	3000/B01	B COMPANY
<input type="checkbox"/>	3000/C01	C COMPANY

Invalid Email address

You can change to valid email address by clicking on customer line without closing email window and update the amended email address to customer maintenance by clicking on ☒ button. (optional)

**Email**

To: CompanyB@gmail.com ☒

Subject: Debtor Statement report from Sage Software Sdn. Bhd. (formerly known as UBS Corporation Sdn. Bhd.)

Message: If you are unable to view the attached Debtor Statement report, please contact us immediately.

Customer Listing	Debtor No.	Customer Name
<input checked="" type="checkbox"/>	3000/A01	A COMPANY
<input checked="" type="checkbox"/>	3000/B01	B COMPANY
<input type="checkbox"/>	3000/C01	C COMPANY

■ Invalid Email address

By default, all customers are ticked automatically. You can reselect the customer by ticked/unticked the checkbox.

Customer Listing	<input type="checkbox"/>	Debtor No.	Customer Name
	<input checked="" type="checkbox"/>	3000/A01	A COMPANY
	<input checked="" type="checkbox"/>	3000/B01	B COMPANY
	<input type="checkbox"/>	3000/C01	C COMPANY



1. Email is currently compatible on **Window 8** and **Window 10**.
2. Email feature requirement:
  - **Microsoft Outlook.** You need to have Microsoft Outlook and account in your workstation.
  - **Other email services** will in enhance in the future.
3. Possible error message will be prompted if the workstation does not have the Microsoft Outlook account setup.

## Malaysia SST Update – Handling for Automobile Industry

Inventory & Billing module is now enhanced to handle the special tax reporting requirement for Automobile industry.

### Example:

1. In Inventory & Billing module, go to **Housekeeping → Run Setup → Administrative Tools → Setting 3**
  - Tick on the checkbox of Automobile
  - (Optional) Tick on the checkbox of Allow edit taxable amount and set the password if you would to edit the taxable amount.

Administrative Tools

Setting Setting 2 Setting 3 Tools Tools 2

Industry Type

☒ Automobile

☐ Allow edit taxable amount Password

2. Go to **Maintenance → Item Maintenance → Item File Maintenance → More Info (2)**
  - You can now set item type as Automobile after step 1 is completed.
  - (Optional) Maintain your Unit Tax Amount for item, if any.

Item Maintenance - Item File Maintenance

Enter Item No. SS-1

Item Description Spare Part 1

Alternate Item No.

Universal Item No.

Brand

Click here to load photo

Commission Rate by Collection Duration

Month	%	Target
0 - 2	0.00	0.00
3 - 4	0.00	0.00
5 - 6	0.00	0.00
7 & Above	0.00	0.00

Default Unit 0

Item Status

Item Type AUTOMOBILE

Matrix Item No.

Color


Size

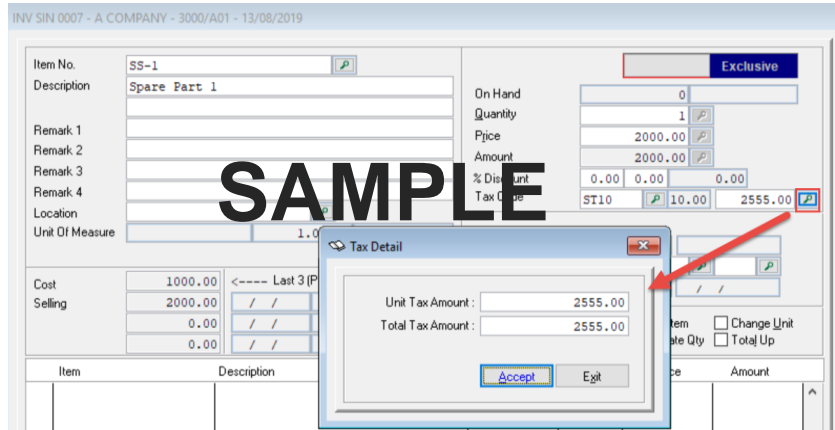
Unit Tax Amount 2555.00

Close

Add Save Delete Exit

### 3. Go to **Transactions → Invoice / Credit Note / Debit Note → Transaction Body**

- At transaction body, tax amount field is now editable. The maintained unit tax amount is now auto populated in this field. You can change the original amount to new amount by clicking on  button. Please take note that the tax amount is enabled if:
  - o The selected item is Automobile type AND
  - o The selected tax code comes with tax rate (i.e 5%, 6%, 10%)



INV SIN 0007 - A COMPANY - 3000/A01 - 13/08/2019

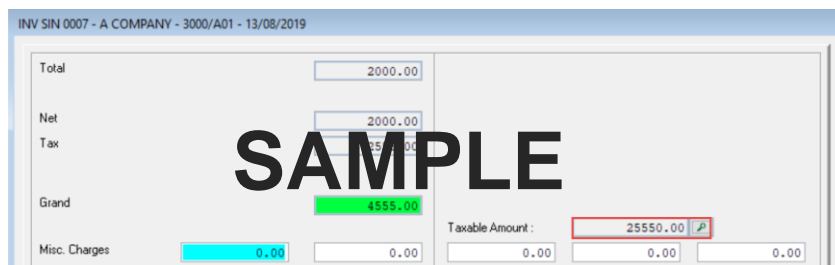
Item No. SS-1  
Description Spare Part 1  
On Hand 0  
Quantity 1  
Price 2000.00  
Amount 2000.00  
% Discount 0.00  
Tax Code ST10 10.00 2555.00

Unit Tax Amount: 2555.00  
Total Tax Amount: 2555.00

Accept Exit

### 4. Go to **Transactions → Invoice / Credit Note / Debit Note → Transaction Footer**

- At transaction footer, taxable amount field is now visible. Taxable amount will be auto calculated based on the rate of the selected tax code and total tax amount. For example, if the total tax amount is **RM2555.00** and your tax code for this item is **ST10 @ 10%**. Now, the taxable amount at the footer will be **RM2555.00 \* 100 / 10 = RM25550.00**

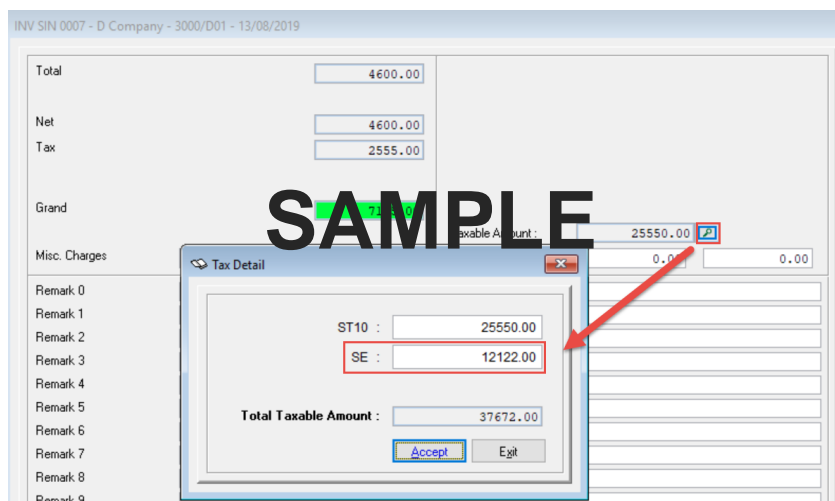


INV SIN 0007 - A COMPANY - 3000/A01 - 13/08/2019

Total 2000.00  
Net 2000.00  
Tax 2555.00  
Grand 4555.00  
Misc. Charges 0.00

Taxable Amount: 25550.00

- For exempted transaction, you should enable the [Allow edit taxable amount] mentioned in **Step 1**, because taxable amount will not be calculated if the tax code rate is 0%. For reporting purpose, you should enter **The Value of Taxable Goods Sold based on MMM report** in taxable amount field.



INV SIN 0007 - D Company - 3000/D01 - 13/08/2019

Total 4600.00  
Net 4600.00  
Tax 2555.00  
Grand 7155.00  
Misc. Charges 0.00

Taxable Amount: 25550.00

ST10 : 25550.00  
SE : 12122.00  
Total Taxable Amount : 37672.00

Accept Exit

5. After posted to Accounting module, go to **Reports → Goods and Service Tax → Malaysia SST → SST Return**
- Generate tax report to confirm the amount to be reported in SST Return

**Part B1 and B2 (for tax code ST10):**

Part B1: Sales / Service Details					
5. Bil. No.	6. Description of Taxable Goods / Type of Taxable Service Provided / Imported.	7. Customs Tariff Code / Service Type Code	8. Value of Taxable Goods Sold (Including Value of Debit Note) / Value of Work Performed (RM)	9. Value of Goods For Own Used / Disposed Values of Free Services (RM)	10. Value of Taxable Service (Including Value of Debit Note) (RM)
1			25,550.00		
Total			25,550.00		
Net Total					25,550.00

**SAMPLE**

**Part B2: Value of Tax Payable for Goods (Sales, Disposed Goods) / Services (Service Performed) / Own Use)**

11	Total Value of Payable as per Tax Rate			
		Value of Taxable Sales Service/No of Cards	Tax Rate	Value of Tax Payable
a	Taxable Goods at 5% Rate		5%	
b	Taxable Goods at 10% Rate	25,550.00	10%	2,555.00
c	Taxable Services other than Group H		6%	
d	Taxable Services from Group H		25	
12	Total Value of Tax Payable: 12 = 11a + 11b OR 11c + 11d			2,555.00

**Part D (for tax code SE):**

**Part D: Sales / Services Exempted From Tax**

18 Sales of Taxable Goods Exempted From Tax under the Sales Tax (Goods Exempted From Sales Tax) Order 2018

18a Export / Special Area / Designated Area

**SAMPLE**

12,122.00

## Sage Malaysia SST Update – To Report Unpaid Service Tax Transaction after 12 months

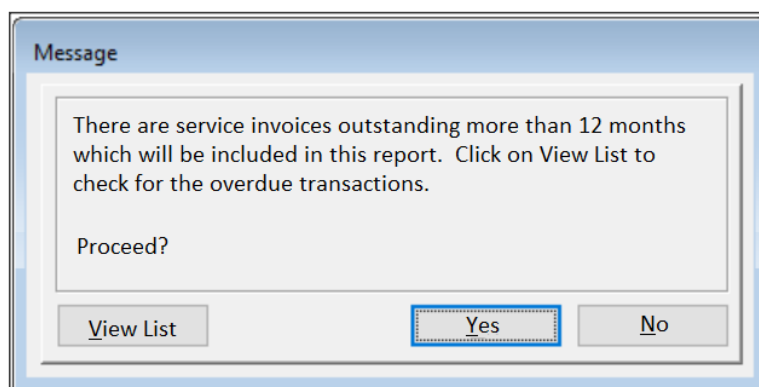
As stated by Malaysia KASTAM:

### Service tax due

11. (1) The service tax chargeable under section 7 shall be due at the time when payment is received for the taxable service provided to the customer by the registered person.

(2) Where the whole or any part of the payment for any taxable service provided by the registered person is not received from the customer within a period of twelve months from the date of the invoice for the taxable service provided, service tax shall be due on the day following that period of twelve months.

When generating SST Return (Service Tax) and there is unpaid service tax transaction more than 12 months detected, system will prompt a message to ask you whether to proceed to generate report.



You can click on **View List** button to check the affected transaction(s).

DATE	A COMPANY REFERENCE	INV AMT	PAID AMT	UNPAID AMT	TAX TO BE REPORTED
03/06/2019	I SINV-1	106.00	0.00	106.00	6.00
14/06/2019	I SINV-10	10.60	0.00	10.60	0.60
14/06/2019	I SINV-10	10.60	0.00	10.60	0.60
14/06/2019	I SINV-11	10.60	0.00	10.60	0.60
TOTAL					8.40

### Example:

#### Pre-requisite:

Created 2 service invoices dated **12<sup>th</sup> January 2019 (#INV-1)** and **16<sup>th</sup> February 2019 (#INV-2)**, assuming both are still **unpaid**.

#### Action:

**Scenario1:** In SST-02, enter the filing date = **1<sup>st</sup> December 2019 – 31<sup>st</sup> December 2019**. In this report, no invoice will be included as both are not overdue for more than 12 months.

**Scenario2:** In SST-02, enter the filing date = **1<sup>st</sup> January 2020 – 31<sup>st</sup> January 2020**. In this report, only invoice **#INV-1** will be **included** as overdue and unpaid for more than 12months.

**Scenario3:** In SST-02, enter the filing date = **1<sup>st</sup> February 2020 – 28<sup>th</sup> February 2020**. In this report, only invoice **#INV-2** will be **included** as overdue and unpaid for more than 12months. **#INV-1** should be **excluded** because it is **> 13 months**

## Generate SST-02 (Sales and Service Tax) With Last Year Transaction

System is now enhanced to capture last year and current year transactions in tax reports based on the date range entered. With this enhancement, you can check the transactions created last year and offset in last year in the tax report.

Before generating the report, you should map your last year Accounting folder in the setting as shown below. Please make sure you are selecting the correct company. After mapped, this mapping will be updated automatically for the subsequent year, whenever the year end process is completed.

### Setting

**General Setup**

Company Profile | Setting | Setting 2 | SST Setting | GST Setting | GST Setting 2

Company Name: Sage Software Sdn. Bhd. (formerly known as UBS Corporation Sdn. Bhd.)

Address: Suite 1B-6, Level 6, Block 1B, Plaza Sentral, Jalan Stesen Sentral 5, Kuala Lumpur Sentral, 50470 Kuala Lumpur.

Company Type:

Company Registration No. 441389-K

Company UEN:

Major Industry Code: Add ☐ With Malaysia GST

Debtor Account Groups

From: 3000 To: 3000

Creditor Account Groups

From: 4000 To: 4000

Last Accounting Year

Closing Date: 31/12/2018

Starting Period: 1

Closing Period: 12

This Accounting Year

01/01/2019 To 31/12/2019

Last Accounting Year

BSACC2015\SAGE\_SOFTWARE\_SDN.\_BHD\DATA2018

01/01/2018 To 31/12/2018

OK Cancel

## Option To Enable / Disable System Backup

You can now enable / disable the system backup for both Sage Accounting and Inventory & Billing module.

### How?

- Go to **Accounting → Housekeeping → Administrative Tools → Setting 2**
  - New section has been added for system backup
  - The maximum copy of backup created by system will remain as 1. Whenever there is new backup created after the maximum, the oldest backup will be cleared by system.

Administrative Tools

Setting Setting 2 Setting 3 Tools E-Banking

☐ Cents in Arabic  
☒ Create Backup Set at Year End Processing  
☐ Update budget at year end processing

Clear -ve Aging  
☐ Not Clear  
☒ Clear Left Then Right  
☐ Clear Right Then Left

Update project opening balances at year end processing  
☐ None  
☒ All Account

**System Backup**  
☒ Allow system to create auto backup file  
 C:\UBSACC2015\SYSTEMBACKUP\SAGEUBS\_9947\_DE  
☒ Show message after backup is created

OK Cancel

- Go to **Inventory & Billing → Run Setup → Housekeeping → Administrative Tools → Setting 2**
  - New section has been added for system backup
  - The maximum copy of backup created by system will remain as 5. Whenever there is new backup created after the maximum, the oldest backup will be cleared by system.

Administrative Tools

Setting Setting 2 Setting 3 Tools Tools 2

Trans.Limit (Demo) 300 (300)  
 Date Expired 12/12/3069

☐ Remove Audit Trail Of Modification/Deleted Transaction

**Tax Code Setting**  
 Default Tax Code for AR Transaction ST05  
 Default Tax Code for AP Transaction

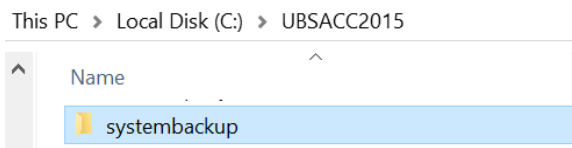
**System Backup**  
☒ Allow system to create auto backup file  
 C:\UBSSIK2015\SYSTEMBACKUP\SAGEUBS\_9947\_DEMO  
☒ Show message after backup is created

Cost Allowed Pin 01234

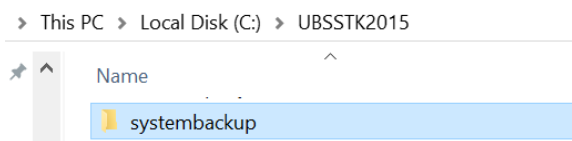
OK Cancel

With this enhancement, all the system backup will now save into default folder called [systembackup] in both Accounting and Inventory & Billing folder, each company will have its own folder. You can change the default folder to your preferred location.

### System Backup folder in Accounting folder



### System Backup folder in Inventory & Billing folder



### Sample System backup





## Malaysia SST Update – To Report Total Value of Exempted Taxable Services

With this enhancement, the service tax transaction that consists of tax code with tax method **SST-18C** will now be reported in SST-02 column 18c – Total Value of Exempted Taxable Services.

Tax Code Maintenance

Tax Code Maintenance							
Tax Code	Description	Tax Percentage	Transaction Type	Tax Method	A/C No	Status	SST
ETS	Exempted Taxable Service	0.00	S	SST-18C		ACTIVE	SERVICE
GP	Purchase transactions which disregarded under GST legis	0.00	P			OBSOLETE	
GS	Disregarded supplies under GST legislations.	0.00	S	OS		OBSOLETE	
TFS	Incidental exempt supplies under GST legislations. (Not	0.00	S	FYS		OBSOLETE	

## Useful Fixes

No	Case ID	Brief Description
1	SAA1-27	<p><b>Issue:</b> Both Debit and Credit not tallied for posting foreign currency transaction (SGD)</p> <p><b>Resolve:</b> Amount is tallied when posting foreign transaction, regardless GST ON or OFF</p>
2	SAA1-31	<p><b>Issue:</b> Both Debit and Credit not tallied for posting foreign currency transaction (USD)</p> <p><b>Resolve:</b> Amount is tallied when posting foreign transaction, regardless GST ON or OFF</p>
3	SAA1-32	<p><b>Issue:</b> Tax amount shows as 0.00 in Print Bill report if GST is OFF and apply Tax Inclusive (SST) in transaction</p> <p><b>Resolve:</b> Tax amount shows correctly in Print Bill report</p>
4	SAA1-35	<p><b>Issue:</b> Tax amount shows as 0.00 in Print Bill report if GST is OFF and apply Tax Inclusive (SST) in transaction</p> <p><b>Resolve:</b> Tax amount shows correctly in Print Bill report</p>
5	SAA1-36	<p><b>Issue:</b> System hits Database Optimizer when using mouse to select OK in batch listing for quick entry method in Transaction File Maintenance.</p> <p><b>Resolve:</b> No error when using mouse to select OK in batch listing for quick entry method in Transaction File Maintenance</p>
6	SAA1-37	<p><b>Issue:</b> In View Ledger report, when users preview, it shows balance b/f but when it comes to convertor the (balance b/f) missing.</p> <p><b>Resolve:</b> Balance b/f amount shows correctly in View Ledger report, regardless it is under preview or convertor.</p>
7	SAA1-38	<p><b>Issue:</b> Slow performance when converting Debtor Statement report</p> <p><b>Resolve:</b> No slow issue when converting Debtor Statement report, and all information show correctly in converted document.</p>
8	SAA1-143	<p><b>Issue:</b> Currently the Balance Sheet amount shown different amount for Fixed Assets and Capital and also when the option Preview is used as at 31/01/2019.</p> <p><b>Resolve:</b> The amount shown for the Balance Sheet report and the Preview option are the same as at 31/01/2019.</p>
9	SAA1-301	<p><b>Issue:</b> Transaction not showing in tax report after consistency update program process is completed.</p> <p><b>Resolve:</b> Added new condition in Consistency Update Program. Transaction is now showing after consistency update program process is completed.</p>
10	SAA1-313	<p><b>Issue:</b> Currently Sales Tax report is not grouped by and looks tidy. Needs to be grouped up based on the tax code</p> <p><b>Resolve:</b> In tax report, all transaction with same tax code will be grouped under same section.</p>

\*\*\*\*\* End \*\*\*\*\*