

Access UBS Payroll July 2022 Release Notes



About these Release Notes

Welcome to the Access UBS Payroll Release Notes!

This document outlines all you need to know about this version of the software, it will provide you with a summary of the changes, and by using the hyperlinks you will be able to easily navigate through the document to find out detailed information about the new features, including screenshots and videos where appropriate.

Please refer to the table of contents for a full list of what is included.

About Access UBS Payroll

Access UBS Payroll gives you complete control and visibility over your payroll, securely storing your employee records and payroll information, with a range of constantly updated government reports and a variety of bank formats to keep you compliant to legislative changes and your payroll accurate.

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Release Summary

Access UBS Payroll v2022.6

This release encompasses our efforts to ensure our product in compliance with government statutory policy, specifically in EPF contribution rate and minimum wage order.

Important Note:

- You might need to disable your Anti-virus before you install the new update as some Anti-virus can interfere and prevent a successful installation.

The following major features are included in this release, please select the appropriate links if you would like more details on the features. The features are grouped by Product/Area to help you find the information you need easily.

Malaysia Statutory Update

Update on EPF Employee Contribution Rate

Updated reminder message on the changes of EPF Employee Contribution Rate for members below 60 years old and guide user on updating the contribution rate. Also, update system's default contribution rate in EPF table.

[Read more about this feature](#)

Update on Minimum Wage Order 2022

Updated disclaimer on Minimum Wage Law and allow user to list out employees that are underpaid of new minimum wage RM1500.

[Read more about this feature](#)

Bank Files Update

Added new bank files or updated existing bank file formats as per customer requests.

[Read more about this feature](#)

Release Contents

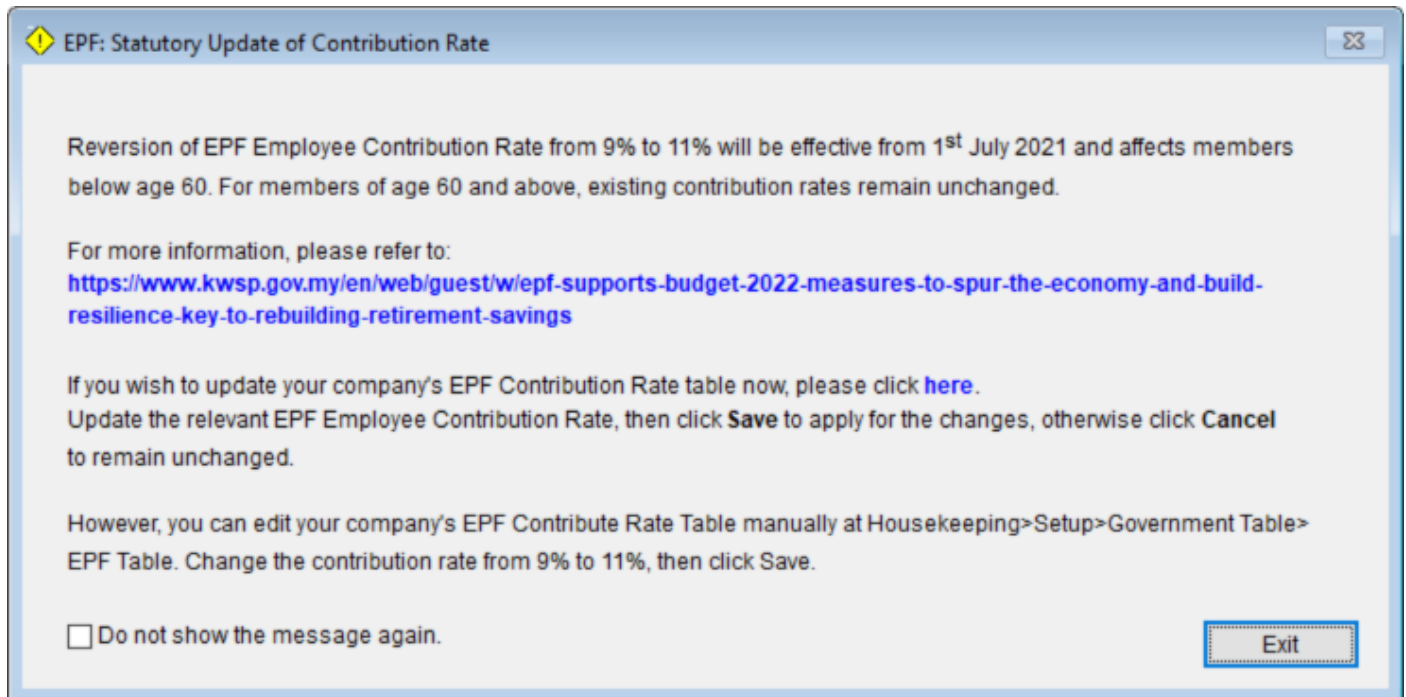
The below section describes the features in more detail, including screenshots and videos where appropriate, this is ordered by the products/modules identified in Release Summary section.

Malaysia Statutory Update

Update on EPF Employee Contribution Rate

As per stated in EPF Board Press Release <https://www.kwsp.gov.my/en/web/guest/w/epf-supports-budget-2022-measures-to-spur-the-economy-and-build-resilience-key-to-rebuilding-retirement-savings>, EPF Employee Contribution Rate for members below 60 years old reverts from 9% to 11% with effective from 1 July 2022.

Upon users accessing Company data, reminder message regarding the EPF Contribution Rate has been updated as shown below:



Users could update the company's EPF Contribution Rate table right away by clicking the hyperlink 'here', and then Save the changes.

The image shows two overlapping dialog boxes. The background dialog is titled "EPF: Statutory Update of Contribution Rate" and contains text about a rate change from 9% to 11% effective from July 2021. It includes a link to a KWSB website and a "here" link highlighted with a red box. The foreground dialog is titled "EPF Table" and shows a table of contribution rates. The "Employee" column for "Table 1" is highlighted with a blue selection, and the "Save" button is highlighted with a red box.

EPF Rate Table (from EPF Table dialog):

		Employee		Employer	Cal. Mtd.	Special Cal.
Table 1	%	11.00	%	12.00	TA	
Table 2	%	5.50	%	6.50	TA	
Table 3	%	11.00	%	13.00	TA	
Table 4	%	5.50	%	6.00	TA	
Table 5	%	8.00	%	12.00	TA	
Table 6	%	11.00	RM	5.00	FC	

Default EPF Contribution Rate in Housekeeping>Setup>Government Table>EPF Table has been updated to the latest EPF Contribution Rate gazetted in EPF Board website (<https://www.kwsp.gov.my/employer/contribution/all-about-your-responsibility>). These changes only apply to new company data but do not overwrite existing customers' EPF table settings.

The image shows the "EPF Table" dialog box with the table of contribution rates. The "Employee" column for "Table 1" is highlighted with a blue selection. The "Save" button is highlighted with a red box.

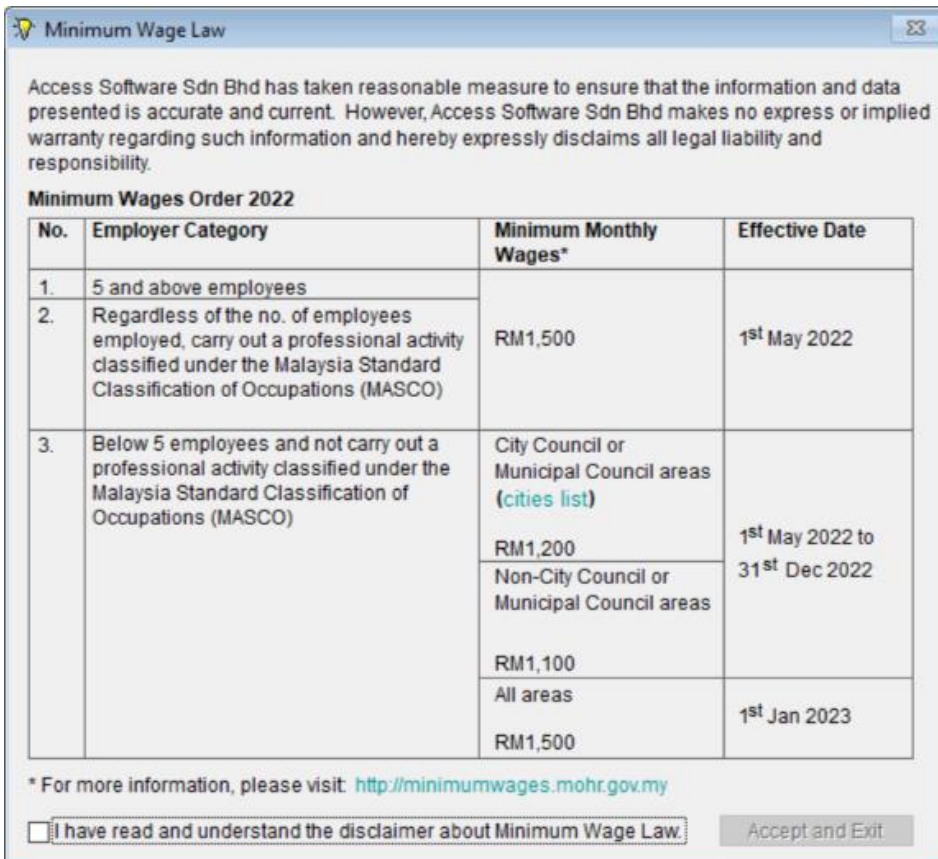
EPF Rate Table (from EPF Table dialog):

		Employee		Employer	Cal. Mtd.	Special Cal.
Table 1	%	11.00	%	13.00	TA	
Table 2	%	11.00	%	12.00	TA	
Table 3	%	0.00	%	4.00	TA	
Table 4	%	5.50	%	6.50	TA	
Table 5	%	5.50	%	6.00	TA	
Table 6	%	11.00	RM	5.00	FC	

Update on Minimum Wage Order 2022

Minimum Wages Order 2022 (<http://minimumwages.mohr.gov.my/images/mpgn/Warta PGM 2022.pdf>) has been gazetted by Malaysia government with effective from 1 May 2022.

Upon users accessing the newly created Company data, the disclaimer regarding Minimum Wage Law has been updated in compliance with Minimum Wages Order 2022 as shown below:



Minimum Wage Law

Access Software Sdn Bhd has taken reasonable measure to ensure that the information and data presented is accurate and current. However, Access Software Sdn Bhd makes no express or implied warranty regarding such information and hereby expressly disclaims all legal liability and responsibility.

Minimum Wages Order 2022

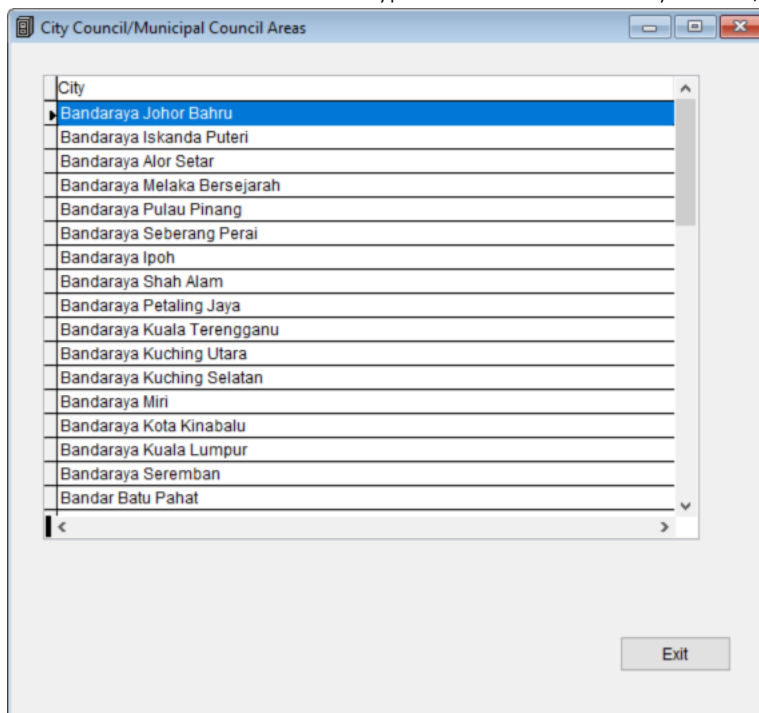
No.	Employer Category	Minimum Monthly Wages*	Effective Date
1.	5 and above employees	RM1,500	1 st May 2022
2.	Regardless of the no. of employees employed, carry out a professional activity classified under the Malaysia Standard Classification of Occupations (MASCO)		
3.	Below 5 employees and not carry out a professional activity classified under the Malaysia Standard Classification of Occupations (MASCO)	City Council or Municipal Council areas (cities list)	1 st May 2022 to 31 st Dec 2022
		RM1,200 Non-City Council or Municipal Council areas	
		RM1,100 All areas	1 st Jan 2023
		RM1,500	

* For more information, please visit: <http://minimumwages.mohr.gov.my>

I have read and understand the disclaimer about Minimum Wage Law.

Accept and Exit

Users could click on the cities list hyperlink to view the 56 City Council/Municipal Council areas:



City Council/Municipal Council Areas

- City
- Bandaraya Johor Bahru
- Bandaraya Iskanda Puteri
- Bandaraya Alor Setar
- Bandaraya Melaka Bersejarah
- Bandaraya Pulau Pinang
- Bandaraya Seberang Perai
- Bandaraya Ipoh
- Bandaraya Shah Alam
- Bandaraya Petaling Jaya
- Bandaraya Kuala Terengganu
- Bandaraya Kuching Utara
- Bandaraya Kuching Selatan
- Bandaraya Miri
- Bandaraya Kota Kinabalu
- Bandaraya Kuala Lumpur
- Bandaraya Seremban
- Bandar Batu Pahat

Exit

The Government > Minimum Wage List has been refined to allow users to view the list of underpaid employees with minimum wages of RM 1500 / RM 1200 / RM 1100:

The screenshot shows a window titled "Below Minimum Wage List". At the top, there is a label "Below Minimum Wage" and a dropdown menu currently set to "1500". Below this is a table with the following columns: Employee No, Name, Emp Type, and Basic Pay. The table contains the following data:

Employee No	Name	Emp Type	Basic Pay
034	Seat	M	1129.000
060	Muthuran Rajan	M	1455.000
062	Liau Mee Sing	M	936.150
082	Nooryati Binti Razak	M	690.000
123	Jennifer Robert	M	874.390
136	Abdullah bin Badri	M	1050.000
195	Leong Li Shan	M	1385.710

At the bottom of the window, there is a blue hyperlink "View Minimum Wage Law", a "Preview" button, and an "Exit" button.

Users can view the updated Minimum Wage Law details by clicking on the View Minimum Wage Law hyperlink:

The screenshot shows a window titled "Minimum Wage Law". It contains a disclaimer: "Access Software Sdn Bhd has taken reasonable measure to ensure that the information and data presented is accurate and current. However, Access Software Sdn Bhd makes no express or implied warranty regarding such information and hereby expressly disclaims all legal liability and responsibility." Below the disclaimer is the heading "Minimum Wages Order 2022" and a table with the following data:

No.	Employer Category	Minimum Monthly Wages*	Effective Date
1.	5 and above employees	RM1,500	1 st May 2022
2.	Regardless of the no. of employees employed, carry out a professional activity classified under the Malaysia Standard Classification of Occupations (MASCO)		
3.	Below 5 employees and not carry out a professional activity classified under the Malaysia Standard Classification of Occupations (MASCO)	City Council or Municipal Council areas (cities list)	1 st May 2022 to 31 st Dec 2022
		RM1,200 Non-City Council or Municipal Council areas	
		RM1,100 All areas	1 st Jan 2023
		RM1,500	

* For more information, please visit: <http://minimumwages.mohr.gov.my>

At the bottom of the window, there is an "Exit" button.

Bank Files Update

HSBC Bank

APS No.	Payment Type	Enhancement (New/Update)	Details
133	EIS	New	Add new EIS file of the Hongkong and Shanghai Banking Corporation Limited (HSBC) Bank.

J.P. Morgan

APS No.	Payment Type	Enhancement (New/Update)	Details
135	Salary	New	Add new Salary file of JP Morgan Chase Bank Berhad.

How to Contact Us

The Release Summary and Contents are also available from the Access Support Community <https://download.sage.my/>

For further information related to this release or how to upgrade please use the following contacts:

Your Account Manager or Customer Success Manager

Support department

- Email
 - APAC.support.my@theaccessgroup.com (UBS Customer Inquiry) – Product UBS Accounting and Billing, Inventory and Billing, UBS Payroll, UBS POS, and UBS BSM
 - APAC.Channel.SupportMY@theaccessgroup.com (UBS Partner Inquiry) – Product UBS Accounting and Billing, Inventory and Billing, UBS Payroll, UBS POS, and UBS BSM
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