

What's New

Sage Payroll version 9.9.4.7

Release Date:
22 June 2018

9.9.4.7 Changes

The following enhancements are being released:

EULA - General Data Protection Regulation

Export / Import Payroll Records

Export Payroll Records to Excel

Post to Daccount function update

Post to Sage Plus function update

Post to Sage One function update

Personnel File Maintenance: Number of Children Enhancement

EULA – General Data Protection Regulation Update

New EULA is been updated for General Data Protection Regulation, or GDPR.

For existing company, you may view the content via **Help → View EULA / EUSA / Privacy Policy**.

For new installation, you may view the content in **End-User License Agreement**.

What is GDPR?

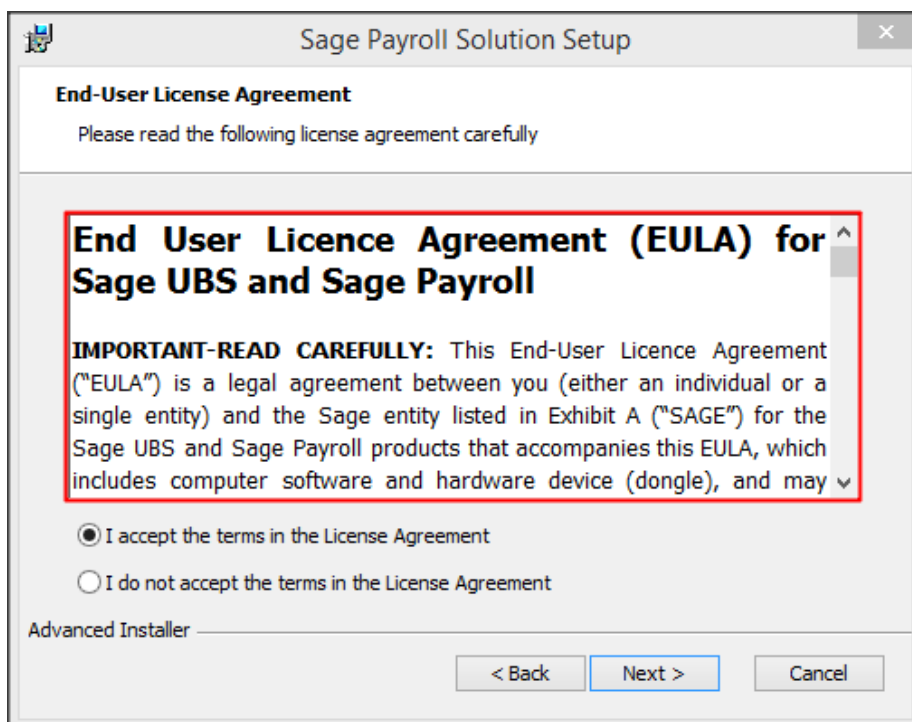
The General Data Protection Regulation ("GDPR") is the new legal framework that will come into effect on the 25th of May 2018 in the European Union ("EU"), and will be directly applicable in all EU Member States from that date.

The GDPR's focus is the protection of personal data, i.e. data about individuals, and builds on existing data protection laws, setting out the responsibilities of businesses in relation to the personal data they collect, hold, transmit and otherwise use. The GDPR is extra-territorial in nature and applies not just to organizations within the EU who process the data of individuals but also organizations outside the EU who offer goods or services to individuals in the EU, or who monitor the behaviour of individuals in the EU. Because the EU is a trading partner of most countries, the GDPR's wider scope means it has implications for many businesses worldwide, and will effectively require them to be compliant if they wish to operate in EU member states either directly or as a third-party for others.

As one example, if a company based in the United States, or another non-EU country, collects or processes personal data of any employee, prospect, customer, partner, or supplier that is based in the EU, that company will need to be compliant with the GDPR.

You can view the latest EULA update at:

- a. During Sage Payroll Installation process:



- b. In Sage Payroll → Help → About UBS Payroll → View EULA / EUSA / Privacy Policy



Export / Import Payroll Records

Export / Import Payroll Records feature/function is now updated with include EIS setting data and information.

Example: Company A with EIS setting information and EIS contribution amount is now able to Export and Import to another company with the complete EIS information.

Location: Miscellaneous → Export / Import Payroll Records

The screenshot shows a software window titled "Miscellaneous" with a sub-tab "Export / Import Payroll Records". The window contains the following fields and controls:


- Confidential Level:** A dropdown menu with a blue square icon.
- Employee No. From:** A text input field with a "P" icon.
- Branch From:** A text input field with a "P" icon.
- Line No. From:** A text input field with a "P" icon.
- Department From:** A text input field with a "P" icon.
- Category From:** A text input field with a "P" icon.
- Employee Code From:** A text input field with a "P" icon.
- Month From:** A dropdown menu showing "January".
- To:** A dropdown menu showing "December".
- Sub-Directory:** A text input field containing "C:\UBSPAY90\TEMP\" with a "P" icon.
- Include 12 Months Records:** A checked checkbox.
- Buttons:** "Export", "Import", and "Cancel".

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X
empno	emp_cod	name	plineno	deptcode	category	project	basicpay	dirfee	piecepay	otpay	taw	grosspay	epfw	epfcc	soasoww	soasocc	sobsoww	sobsocc	socsoww	socsocc	elsww	elssc	sc
1		JASON					6000	0		0		660	720	0	0	0	0	0	19.75	69.05	7.9	7.9	

Post to Daccount Function Update

With the latest update, post to Daccount function is now able to export EIS employee and EIS employer amount to Sage UBS.

Location: Miscellaneous → 7. Posting to Daccount


Post To Daccount For Month January By Company Totals
✕

Posting

Allowance

Deduction

Account No.

Date 31/01/2018

	Transaction	Debit A/C No.	A/C Description	Credit A/C No.	A/C Description	Amount
▶	Netpay	9200/400	STAFF SALARIES	4210/001	ACCRUED - SALARY	17,996.65
	ALLOWANCE 1	9200/404	STAFF - ALLOWANCE	4210/001	ACCRUED - SALARY	100.00
	ALLOWANCE 2	9200/404	STAFF - ALLOWANCE	4210/001	ACCRUED - SALARY	200.00
	EPF Employee	9200/400	STAFF SALARIES	4210/003	ACCRUED - EPF	2,365.00
	EPF Employer	9200/402	EPF YER CONTRIBU	4210/003	ACCRUED - EPF	2,580.00
	SOCSCO Employee	9200/400	STAFF SALARIES	4210/004	ACCRUED - SOCSCO	59.25
	SOCSCO Employer	9200/403	SOCSCO YER CONTRIBU	4210/004	ACCRUED - SOCSCO	207.15
	PCB	9200/400	STAFF SALARIES	4210/005	ACCRUED - PCB	1,355.40
	EIS Employee	9200/400	STAFF SALARIES	4210/006	ACCRUED - EIS	23.70
	EIS Employer	9200/404	EIS YER CONTRIBUTE	4210/006	ACCRUED - EIS	23.70
Total						24,910.85

Period
Batch No.
Ref. No.

Export To
📁

Export
Print ...
Save
Cancel

Post to Sage One Update

With the latest update, post to Sage One function is now able to export EIS employee and EIS employer amount to Sage One.

Location: Miscellaneous → C. Posting to Sage One

Post To Sage One For Month March By Company Totals

Posting: ☐ Allowance: ☐ Deduction: ☐ Account No.: Date: 31/03/2018

Transaction	Account	A/C Description	Affecting Account	Amount
Basic Salary	Salary	March Salary	Wages Payable	22,000.00
PETROL	Allowance	March Petrol Allowance	Wages Payable	350.00
FOOD	Allowance	March Food Allowance	Wages Payable	350.00
Director Fees	Director	March Director Fees	Wages Payable	5,000.00
Bonus	Bonus	March Bonus	Wages Payable	5,000.00
Commission	Commission	March Commission	Wages Payable	500.00
EPF Employee	Wages Payable	March EPF Employee	EPF Payable	3,575.00
EPF Employer	EPF Expenses	March EPF Employer	EPF Payable	3,948.00
SOCSSO Employee	Wages Payable	March Socso Employee	Socso Payable	59.25
SOCSSO Employer	Socso Expenses	March Socso Employer	Socso Payable	207.15
PCB	Wages Payable	March PCB	Income Tax Payable	3,208.05
EIS Employee	Wages Payable	March EIS Employee	EIS Payable	23.70
EIS Employer	EIS Expenses	March EIS Employer	EIS Payable	23.70
LOAN	Wages Payable	March Loan for Employee	Loan for Employee	600.00
Total				44,844.85

Ref. No.

Export To: c:\users\kahmee.liong\Desktop\

Personnel File Maintenance: Number of Children Enhancement

In this version, Sage Payroll had enhanced with the number of children breakdown list function at Personnel File Maintenance screen.

This enhancement applicable for **Malaysia License** only.

Location: Personnel → Add/Update Employee → Per. Details. → Spouse Particular → More.. button

The screenshot shows the 'Personnel File Maintenance' window. The 'Per. Details' tab is selected. The 'Spouse Particular' section is visible, showing fields for Spouse Name, SP. I/C No., Spouse Working, No. of Children (set to 2), and Child Relief Point (set to 1.0). The 'More...' button next to the 'No. of Children' field is highlighted with a red box. The 'Permanent Address/Contact' section is also visible, showing fields for Name, Address, Phone No., and E-mail. The 'Disable individual' checkbox is unchecked. The 'Nationality' is set to MY. The 'Sex' is set to Male, 'Race' to Chinese, 'Bumiputra' to Yes, 'Religion' to an empty dropdown, and 'Marital Status' to Married.

Sample screen of Number of children breakdown list:

The screenshot shows the 'Number of Child Breakdown' window. It displays a list of children qualifying for tax relief with their respective points. The 'Total number of children qualified for tax relief' is 2, the 'Total number of children' is 3, and the 'Total Child Relief Point' is 5. The 'More...' button next to the 'Total number of children' field is highlighted with a red box.

Number of Children Qualified for Tax Relief	
1. Child under age of 18 years in a current year or child of 18 years and above who is receiving full-time education in a current year. (1pt)	1
2. Child over the age of 18 years and receiving full-time instruction at diploma level onwards in an institution of higher education in Malaysia or at degree level onwards in an institution of higher education outside Malaysia. (4 pts)	1
3. Disable child as certified by the Department of Social Welfare. (3 pts)	0
4. Disable child receiving further instruction at diploma level onwards in an institution of higher education in Malaysia or at degree level onwards in an institution of higher education outside Malaysia. (7 pts)	0
5. Child doesn't qualify for tax relief	1
Total number of children qualified for tax relief (1 + 2 + 3 + 4)	2
Total number of children (1 + 2 + 3 + 4 + 5)	3
Total Child Relief Point	5

1. Personnel File Maintenance screen:

- **No. of Children** - will always reflect as Total number of children.
- **Child Relief Point** – Total child relief point in Number of Child Breakdown list.

2. Number of Child Breakdown screen:

- System will default as 0 if you do not insert any number of children at the text box.
- 1pt = RM2000 deduction according to the latest PCB ruling.
- Total number of children qualified for tax relief, Total number of Children and Total Child Relief Point is non-editable field. System will auto calculate based on the amount you key in at the number of children field.
- **Example:** If you have 2 children,
 - o Child A is 24 years old, working.
 - o Child B is 19 years old, studying at Local University.
 - o You should list down as:

Number of Child Breakdown

Number of Children Qualified for Tax Relief

1. Child under age of 18 years in a current year or child of 18 years and above who is receiving full-time education in a current year. (1pt)	0
2. Child over the age of 18 years and receiving full-time instruction at diploma level onwards in an institution of higher education in Malaysia or at degree level onwards in an institution of higher education outside Malaysia. (4 pts)	1
3. Disable child as certified by the Department of Social Welfare. (3 pts)	0
4. Disable child receiving further instruction at diploma level onwards in an institution of higher education in Malaysia or at degree level onwards in an institution of higher education outside Malaysia. (7 pts)	0
5. Child doesn't qualify for tax relief	1
Total number of children qualified for tax relief (1 + 2 + 3 + 4)	1
Total number of children (1 + 2 + 3 + 4 + 5)	2
Total Child Relief Point	4

OK Cancel

Personnel File Maintenance

Employee No. 001 Name JASON Initial

Per. Details Pay Govern. Non-Citizen Setting Allow./Ded. Other Pre. Relief Prev. Year BIK Item

Employee Code Address Post Code Town State Country Code Phone No. Highest Edu. Working Exp. Date of Birth

Nationality MY

☐ Disable individual

I/C No. (Old) I/C No. (New) I/C Colour B Passport No. Sex Male Race Chinese Religion Yes Marital Status Married

Spouse Particular

Spouse Name SP. I/C No. ☐ Disable spouse Spouse Working No **K2KA4**

Permanent Address/Contact

Name Address Phone No. E-mail

No. of Children 2 **Child Relief Point** 4.0

Scan From MyKad Add Delete Save Exit

- You have total number of children = 2. However, qualified for tax relief is only 1 children. Total Child Relief Point is 4 pts.
- In your payroll process, you will be expecting Child Deduction as 8000.00.

PCB Calculation Detail - Ordinary Wages Only			
Estimated Taxable Yearly Ordinary & Additional Wages (P)	16380.00	Remain Working Month (N)	6
Paid Ordinary & Additional Wages (Include Previous Company) (Y)	0.00	Self Deduction (D)	9000.00
Contributed KWSP (Include Previous Company) (K)	0.00	Spouse Deduction (S)	4000.00
Current Month Ordinary Wages (Y1)	000.00	Children Deduction (C)	8000.00
Current Month Contributed KWSP (K1)	660.00	Disable Employee (Du)	0.00
Estimate Remaining Month Ordinary Wages (Y2)	6000.00	Disable Spouse (Su)	0.00
Estimate Remaining Qualified KWSP + Life Insurance Amount (K2)	660.00	Current Month Levy (V1)	0.00
Life Insurance and Annuity (Include Previous Company) (K & K1)	0.00		
Accumulated Tax Relief (Include Previous Company) (LP)	0.00		

3. Number of children breakdown listing:

- Able to record the number of children who qualify for tax relief.
- Able to record the number of children who do not qualify for tax relief.
- Able to record of the number of children who qualify for tax relief in different child relief point category.
- A better vision and details presentation number of children qualify for tax relief.
- **Purpose:** Able to generate the number of children data that required by LHDN example for **PCB Audit File** (will be available in future release).

*Take Note for the existing company record:

1. Existed record **Child Relief Point** will be stored in the database and **remain unchanged**.

However, if you update the Number of children breakdown, your child relief point will be recalculate based on the number of children categories.

2. LHDN reports like **CP8D**, **EA Form** and **EC Form**, number of children who qualify for tax relief will show as **0**.

To get the correct result, you must update the Number of children breakdown.

Useful Fixes

Below is the fixes detail that done in this version:

No	Case ID	Solution Area	Brief Description
1	378-203461	Process Pay	<p>Socso Relief not show</p> <p>Issue:</p> <ul style="list-style-type: none">- System unable to process socso relief when Employee No. has similar numeric character, example 000 and 0000. <p>Resolved:</p> <ul style="list-style-type: none">- Issue is now fixed. System now able to process socso relief when Employee No. has similar numeric character.
2	402-203663	LHDN	<p>Gratuity amount in EA Form</p> <p>Issue:</p> <ul style="list-style-type: none">- System calculated gratuity amount fall under EA Form B1(c). <p>Resolved:</p> <ul style="list-style-type: none">- Issue is now fixed. System calculated gratuity amount is now fall under EA Form B1 (f).

***** End *****