

What's New

Sage Payroll version 9.9.3.11

Release Date:
08 September 2017

9.9.3.11 Changes

The following enhancements are being released:

Socso Borang 2 (Joined): Field details added at footer information.

KWSP Information Screen: Some information update at EPF pop out screen.

Allowance Table Maintenance Update: Information message update for EA column.

Concealed Accrued Account Maintenance: This menu is removed from Miscellaneous menu listing.

Management Reports (Employees Pay Summary) Format Add New Columns: New excel format update with new columns added.

Socso Borang 2 (Joined) Enhancement

Government Report → Socso Reports screen → Socso Borang 2 (Joined) has been updated. All the related information are retrieved from Housekeeping → Setup → Parameter Setup → Company Details tab.

Sage Payroll 9.9.3.11 and onwards:

Government Reports

SOCSO Reports

- SOCSO Borang 8A (Contri.)
- SOCSO View Contribution
- SOCSO Lampiran A
- SOCSO Borang 2 (Joined)**
- SOCSO Borang 3 (Resigned)
- SOCSO - Must Print

SOCSO Category: 1

Order By: Name

Format: 2016

Commence Date From: 01/08/2017

Commence Date To: 31/08/2017

Print footer with each page

Disedia Oleh

Nama	PAYROLL MANAGER		
No. KPPN	741111065511		
Jawatan	PAYROLL MANAGER		
No. Tel.	03-22614178	No. Fax	03-22614279
E-Mail	someone@gmail.com		

Update Parameter Setting

OK Exit

No change in the report format. However, in this new version, additional fields [in red box] were incorporated at the footer details.

BORANG 2 BORANG PENDAFTARAN PEKERJA PERATURAN-PERATURAN (AM) KESELAMATAN SOSIAL PEKERJA 1971 (Peraturan 10, 12(4) dan 12A)																							
BORANG 2 - PENDAFTARAN PEKERJA					NO KOD MAJIKAN / MyCoID																		
A. BUTIRAN PEKERJA																							
Jenis Kad Pengenalan (1)	No. Kad Pengenalan (2)				Nama Pekerja (seperti dalam Kad Pengenalan) (4)	Jantina (L/P)	Bangsa	Tarikh Mula Kerja (7)		Pekerjaan (8)	Sila tandakan (<input type="checkbox"/>) pekerja yang bersetiausaha melebihi RM5000.00 sebulan (9)												
B	8	1	0	5	0	6	0	6	1	1	2	2	SSIA		01	1	0	8	0	1	7		<input checked="" type="checkbox"/>
	(3) Tarikh Lahir																						

B. PENGESAHAN MAJIKAN / WAKIL MAJIKAN									
Saya mengesahkan bahawa tiada seorang pun pekerja perusahaan ini sebagaimana yang ditakrifkan dalam seksyen 2(5) Akta telah tertinggal daripada senarai di atas.									
Tandatangan :							Tarikh : 3 1 0 8 2 0 1 7		
Nama Majikan>Nama Wakil Majikan: PAYROLL MANAGER									
Nama Perusahaan : YO SOON ENTERPRISE									
No. KPPN: 741111065511			Jawatan: PAYROLL MANAGER						
Nombor Telefon (Pejabat): 03-22614178			No. Faks: 03-22614279			E-mel: someone@gmail.com			
Tandatangan tidak diperlukan sekiranya borang ini dihantar melalui medium elektronik tertakluk kepada pengesahan oleh PERKESO									

KWSP Information Screen

In Sage Payroll 9.9.3.11, we updated Employee Contribution Rate at information board during the first login to the company.

EPF Contribution Rate Remains Unchanged Until 60 Years Of Age

	Employee	Employer
aged up to 60	8 %	12 %
aged between 60 to 75	4 %	6 %

Source from: [KWSP website](#)

I have read and understand the disclaimer about EPF rate changes for 60 years old employee
[Please click here to refer to the User Guide on how to change the settings accordingly to ensure correct EPF contribution made](#)

Accept and Exit

For more EPF Contribute rate information, please refer to:

<http://www.kwsp.gov.my/portal/ms/web/kwsp/employers/employers-responsibility/contribution/contribution-rate>

Allowance Table Maintenance Update

Message box for Allowance Table Maintenance → EA column has been updated to avoid user's confusion.

No.	Description	OT1	OT2	OT3	OT4	OT5	OT6	EPF	SOC	TAX	HRD	NPL	Late	Bonus	PAY	EA	Relief Code
1	EXAMPLE 1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	3	
2	EXAMPLE 2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
3	EXAMPLE 3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
4		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
5		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
6	Exempted	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		TR0021
7	ATTN. ALLW.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
8	FOOD ALLW.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
9	NO LATENESS	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
10	NO ABSENT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
11	SHIFT ALL:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
12	TIP ALL.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
13	CAR DEFINE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
14		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
15		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
16		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
17		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		

1 - Leave Allowance only. 3 - Other Allowances

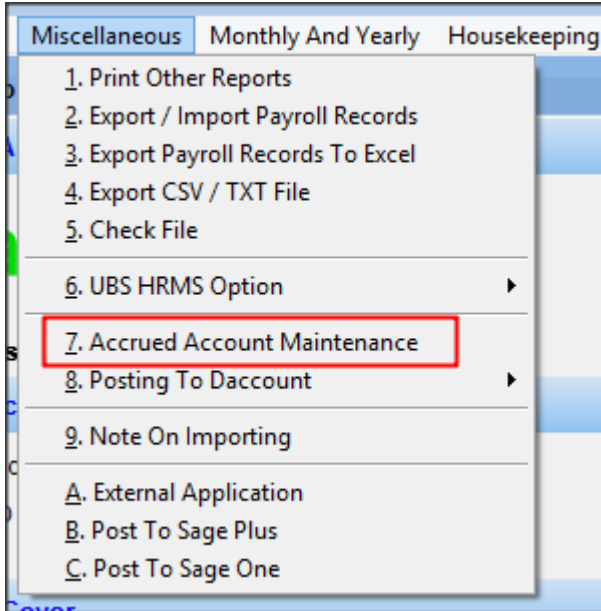
Mark All

Back Next OK Cancel

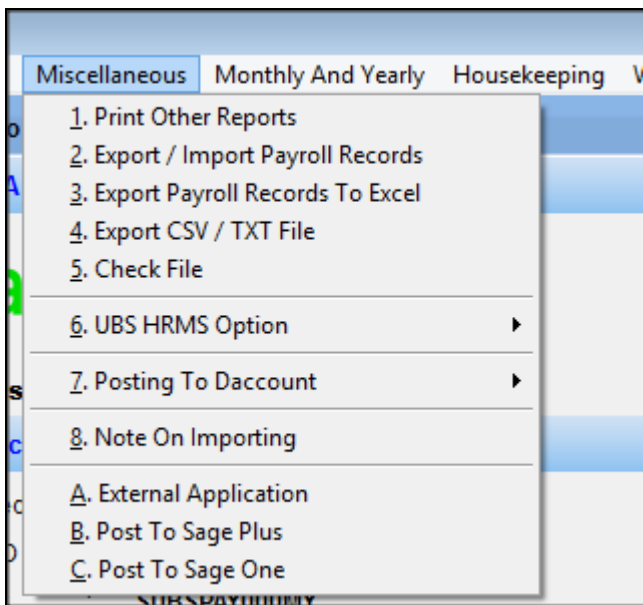
Concealed “Accrued Account Maintenance”

Accrued Account Maintenance is removed from “Miscellaneous” menu listing.

Sage Payroll 9.9.3.10 and below:



Sage Payroll 9.9.3.11 and onwards:



Management Reports (Employees Pay Summary) Excel format Added New Columns

Employees Pay Summary excel format has 2 new columns added and result is now aligned with Preview Report in Sage Payroll.

Location:

2nd half Payroll → Management Reports → Line No. → Employees Pay Summary → OK → Excel

EMPLOYEES PAY SUMMARY M1															31/08/2017				
SAGE SOFTWARE TESTING COMPANY																			
NO.	EMPLOYEE NUMBER	NAME	BASIC	OVERTIME	ALLOWANCE	AIR FEE	DEDUCTIONS	PC	EMP	SOCSO	EMPLOY EPF	TOTAL EPF	SOCSO	MONTHLY GROSS	MONTHLY TYPE	DW			
1	001	CHAN SIU MING	5,200.00	0.00	0.00	0.00	0.00	0.00	0.00	6.00	624.00	724.00	66.40	6,559.68	M	26.00			
2	002	IRENE HOH	6,300.00	0.00	0.00	0.00	0.00	0.00	93.00	14.75	756.00	849.00	66.40	8,300.00	M	26.00			
3	003	DANNY LONG	7,700.00	0.00	0.00	0.00	0.00	0.00	47.00	14.75	924.00	971.00	66.40	7,700.00	M	26.00			
4	004	JAMES GIGGS	15,000.00	0.00	0.00	0.00	0.00	0.00	90.00	14.75	133.50	150.00	66.40	15,000.00	M	26.00			
5	005	SUHAIMI	5,600.00	0.00	0.00	209.68	5,809.68	300.00	0.00	616.00	14.75	4,878.93	672.00	51.65	1,288.00	66.40	5,809.68	M	26.00
6	006	KEN WONG	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	M	26.00	
7	007	TESTING	2,000.00	0.00	0.00	0.00	2,000.00	0.00	100.00	0.00	1,900.00	0.00	0.00	0.00	2,000.00	M	26.00		
8	008	FOREIGN LEVY 01	6,000.00	0.00	0.00	439.35	6,439.35	500.00	1,803.05	660.00	14.75	3,461.55	720.00	51.65	1,380.00	66.40	6,439.35	M	26.00
9	009	EMPLOYEE 009 (GRATUITY)	8,000.00	0.00	0.00	0.00	8,000.00	0.00	0.00	880.00	14.75	7,105.25	960.00	51.65	1,840.00	66.40	8,000.00	M	26.00
10	010	EMPLOYEE 010 (MID MONTH)	5,000.00	0.00	0.00	0.00	5,000.00	0.00	0.00	950.00	14.75	4,435.25	650.00	51.65	1,200.00	66.40	5,000.00	M	26.00
11	011	EMPLOYEE 011 (PR)	6,975.00	0.00	0.00	0.00	6,975.00	9.00	26.95	770.00	14.75	6,154.30	840.00	51.65	1,610.00	66.40	6,975.00	M	26.00
12	012	EMPLOYEE 012 (COMPENSATE)	7,800.00	0.00	0.00	0.00	7,800.00	0.00	0.00	858.00	14.75	6,927.25	936.00	51.65	1,794.00	66.40	7,800.00	M	26.00
LINE TOTAL FOR LINE :			75,575.00	0.00	0.00	2,008.71	77,583.71	909.00	4,093.20	7,624.00	147.50	66,447.51	8,882.00	516.50	16,506.00	664.00	77,583.71		
TOTAL :			75,575.00	0.00	0.00	2,008.71	77,583.71	909.00	4,093.20	7,624.00	147.50	66,447.51	8,882.00	516.50	16,506.00	664.00	77,583.71		

Information:

You will notice a change on Personnel File Maintenance screen format. Please note that there is no change on the function wise as yet. This change in format is to cater for our future release on the Number of Children Details Enhancement.

Sage Payroll 9.9.3.10 and below

Personnel File Maintenance		Employee No. 001		Name CHAN SIEW MING		Initial	
<div style="display: flex; justify-content: space-between;"> Per. Details Pay Govern. Non-Citizen Setting Allow./Ded. Other Pre. Relief Prev. Year BIK Item </div>							
Employee Code				<input type="checkbox"/> Disable individual			
Address				I/C No. (Old)			
32, JLN SEMARAK API				<input type="text"/>			
Post Code				I/C No. (New)			
10000		Town KL		890606-05-5541			
State				I/C Colour			
KL		Nationality MY		B			
Country Code				Passport No.			
<input type="text"/>		<input type="text"/>		E87456321			
Phone No.				Sex			
014-5236987				Male			
Highest Edu.				Race			
DEGREE				Chinese			
Working Exp.				Bumiputra			
<input type="text"/>				No			
Date of Birth				Religion			
06/06/1989				Buddhism			
Marital Status				Married			
Spouse Particular				Permanent Address/Contact			
Spouse Name				Name			
MOLLY TAN				CHAN S.M			
SP. I/C No.				Address			
890605-05-4412		<input type="checkbox"/> Disable spouse		32, JLN SEMARAK API			
No. of Children				10000 KL			
1				<input type="text"/>			
Child Relief Point				Phone No.			
1.0				014-5236987			
Spouse Working				E-mail			
No		K2KA1		SOMEONE@YAHOO.COM			
<div style="display: flex; justify-content: space-between;"> Scan From MyKad Add Delete Save Exit </div>							

Sage Payroll 9.9.3.11: Personnel File Maintenance

Personnel File Maintenance		Employee No. 001		Name CHAN SIEW MING		Initial	
<div style="display: flex; justify-content: space-between;"> Per. Details Pay Govern. Non-Citizen Setting Allow./Ded. Other Pre. Relief Prev. Year BIK Item </div>							
Employee Code				<input type="checkbox"/> Disable individual			
Address				I/C No. (Old)			
32, JLN SEMARAK API				<input type="text"/>			
Post Code				I/C No. (New)			
10000		Town KL		890606-05-5541			
State				I/C Colour			
KL		Nationality MY		B			
Country Code				Passport No.			
<input type="text"/>		<input type="text"/>		E87456321			
Phone No.				Sex			
014-5236987				Male			
Highest Edu.				Race			
DEGREE				Chinese			
Working Exp.				Bumiputra			
<input type="text"/>				No			
Date of Birth				Religion			
06/06/1989				Buddhism			
Marital Status				Married			
Spouse Particular				Permanent Address/Contact			
Spouse Name				Name			
MOLLY TAN				CHAN S.M			
SP. I/C No.				Address			
890605-05-4412		<input type="checkbox"/> Disable spouse		32, JLN SEMARAK API			
Spouse Working				10000 KL			
No		K2KA1		<input type="text"/>			
No. of Children				Phone No.			
1				014-5236987			
Child Relief Point				E-mail			
1.0				SOMEONE@YAHOO.COM			
<div style="display: flex; justify-content: space-between;"> Scan From MyKad Add Delete Save Exit </div>							

Useful Fixes

Below are the fix details done in this version:

No	Case ID	Solution Area	Brief Description
1	316-174358	License Issue / Remote desktop	<p>Issue on Remote Desktop</p> <p>Issue:</p> <ul style="list-style-type: none"> - User get error message of "FILE ACCESS IS DENIED" and "Reached maximum of concurrent user used" while using remote desktop. However, they have valid payroll license and valid concurrent users. <p>Resolved:</p> <ul style="list-style-type: none"> - With this version, issue on remote desktop already fixed. User with valid payroll license and valid concurrent users will be able to access Sage Payroll with remote desktop without any error message.
2	378-175040	Management Report	<p>Allowance – Director Fees</p> <p>Issue:</p> <ul style="list-style-type: none"> - Management Report Director Fees figure different with the excel generated. - Location: 2nd half payroll → Management Report → Line No. → Employees Pay Summary Report <p>Resolved:</p> <ul style="list-style-type: none"> - With this version, the excel generated Employees Pay Summary Report's Director fees is the same as report preview in Sage Payroll.
3	366-174922	Bank File	<p>Total Count for PCB at footer wrongly APS 95</p> <p>Issue:</p> <ul style="list-style-type: none"> - Bank file Footer Total Count for APS 95 is incorrect. <p>Resolved:</p> <ul style="list-style-type: none"> - With this version, footer Total Count for APS 95 is now correct.
4	378-172475	Bank File	<p>OCBC Format for KWSP APS 54</p> <p>Issue:</p> <ul style="list-style-type: none"> - Bank file Details of Employee's contribution amount position and Employer's contribution amount position was swapped. <p>Resolved:</p> <ul style="list-style-type: none"> - With this version, bank file Details of Employee's contribution amount position and Employer's contribution amount position are correct. - Total EPF Contribution amount at footer position between employee and employer had updated as well.

***** End *****